



Out of State Travel Approval Request

USER INSTRUCTIONS

Form Purpose: Use this form to submit out of state travel request for approval.

How to Complete this Form: Fill out this form on-line and then print it. Alter print this form and complete it by hand.

How to Submit this Form: Submit a hard copy of this form.

Where to Send this Form: Send completed form to your department head/elected official and then to the Board of County Commissioners.

Attach signed copy with all AP batches that include any travel charges.

Deadline: This form must be received and approved in advance of incurring the requested expenditure(s).

Additional Information: Out of state travel must be **preapproved** by the Board of County Commissioners before incurring cost.

Request should include detailed information on air travel, hotel, car rental and funding source. Including attaching the "Airline Comparison Tool".

EMPLOYEE INFORMATION

Name: C. Morrison & J. Jasman

Date: Feb 9, 2023

FUNDING:(Grants, specific funds)

Funding Source: Travel / Training Budget

TRAVEL DETAILS:

Destination: Las Vegas, NV

Date(s): 7-15-23 thru 7-21-23

Purpose of travel/how does this contribute to the achievement of the County and your department?

Continuing Education and receiving Office Accreditation Certificate

PROJECTED EXPENDITURES:

	AMOUNT
Registration \$650 for first \$450 for second	\$ 1100.00
LodgingHotel at conference site \$815.86 each	\$ 1631.72
AirfareEstimate as of today \$750 each	\$ 1500.00
Car RentalEstimate as of today	\$ 1210.12
Personal Vehicle Mileage: (will take county vehicle to airport)	\$0
Meals Pe Diem of \$448.50 each	\$897.00
Other (please specify)None	\$0
Total Request for out of state travel	\$6338.84

If cost exceeds total amount approved, additional approval from BOCC is required

APPROVAL

Elected Official, Department head, or Designee signature:

Date: Feb 9, 2023

Print or type name: Craig Morrison

Commissioner:

Commissioner:

Chairman BOCC

Date: Feb 9, 2023

RECEIVED

FEB 09 2023

GRANT COUNTY COMMISSIONERS

Registration \$650 for 1st registrant \$450 for 2nd = \$1,100

Motel \$815.86 x 2 = \$1,631.72

Airlines \$750 as of today (2/8/23) x 2 = \$1,500

Meals \$448.50 x 2 (for 5 days @\$69 per day per diem plus 75% for first and last travel days) = \$897

Rental Car \$1,210.12 (for week plus fuel costs) = \$1,300.00 (est)

TOTAL: \$6,428.72 (estimate for 2 people)



Minivan

(R) Chrysler Pacifica or similar ⓘ

7

5

A

23 mpg

1210.12 USD Per Week
(1649.87 USD Approx Tot)

Pay Now

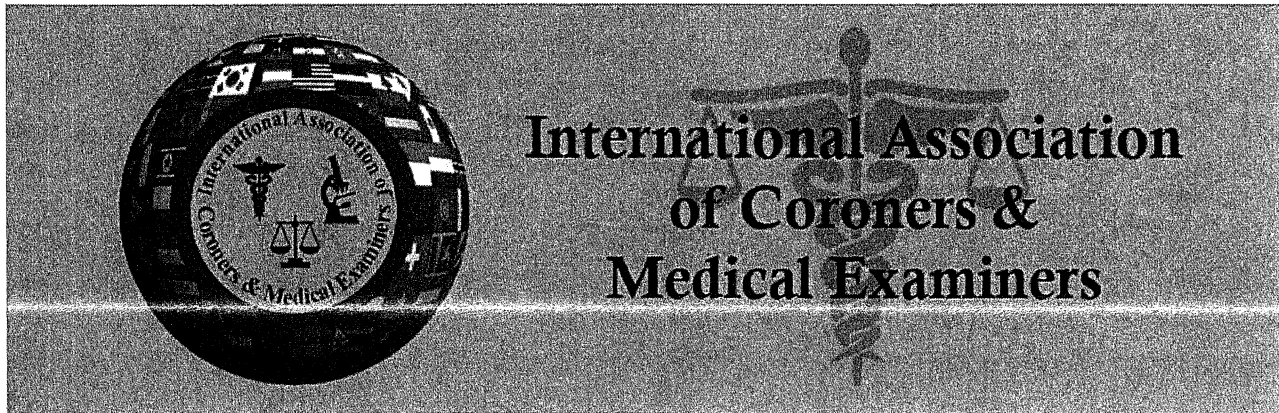
1276.00 USD Per Week
(1737.11 USD Approx Tot)

Pay Later

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Welcome to the IACME

The International Association of Coroners & Medical Examiners

The International Association of Coroners & Medical Examiners (IACME) has over 85 years of experience in the presentation of educational seminars for the purpose of assisting Coroners and Medical Examiners and other forensic specialists in the performance of their duties.

This commitment is enshrined in the Association's mission statement, "**Dedicated to the promotion of excellence in medicolegal death investigation through collaboration, education, and accreditation.**"

2023 Training Symposium Registration Now Open! The IACME's 2023 Training Symposium is being held in Las Vegas, NV and virtually from July 16-20, 2023. Registration is now open! If you are a member, be sure to sign in before registering for the discounted \$450 rate (\$650 for non-members). **Register Now!** (<https://theiacme.com/page/2023TrainingSymposium>)

Newsletter! Check out the IACME's January 2023 Newsletter **here** (<https://www.flipsnack.com/C89CD6AA9F7/iacme-newsletter-january-2023/full-view.html>).

Membership Roundtables! Join the IACME's Executive Committee and Board of Directors for a member-focused roundtable discussion on medicolegal-related topics. The moderated discussions will focus on contemporary medicolegal subjects with an open forum for member feedback, participation, and networking. The virtual meetings are scheduled for 12 PM Pacific | 3 PM Eastern on the following dates in 2023: March 16, May 18, September 21, and November 16. **Register for one or all roundtables here** (https://us02web.zoom.us/meeting/register/tZArf-mvqDwrEty7DMY3zXUrX_5erpSEErZa).

GRANT! The CDC Foundation is launching a Request for Applications (RFA) for a new project, Medicolegal Death Investigation FHIR Implementation Collaboration (MDI FIC). The applications are due on Monday, February 6, 2023. **Applications can be found here.** (<https://www.cdcfoundation.org/request-for-proposals>)

2023 Training Symposium - Exhibitor Prospectus Available! The IACME's 2023 Training Symposium is scheduled for July 16-20, 2023, in Las Vegas, NV, and virtually! The Exhibitor Prospectus can be found **here** (/resource/resmgr/conference/2023/2023_iacme_prospectus_12.01..pdf) and exhibitor registration can occur **here** (<https://theiacme.com/page/2023ExhibitorInformation>).

Consortium of Forensic Science Organizations (CFSO) Support Request to the Department of Health and Human Services! The CFSO sent a letter to Xavier Becerra, Secretary of the Department of Health and Human Services, in advance of Secretary Becerra's development of the FY24 budget to showcase the critical needs of the medicolegal and forensic science community. The CFSO requested grant funding to support the Opioid Overdose Prevention and Surveillance Program and to support comprehensive toxicology testing, equipment, post-mortem examinations, scene investigations, and data entry. The letter also requested to implement recommendations from the Medicolegal Death Investigation Working Group on Data Exchange (MDI-DATA-WG) to assist in modernizing medicolegal death investigations through data system upgrades. **Read the letter here.**

CDC Resource! The CDC recently established the Collaborating Office of Medical Examiners and Coroners (COMEC) to provide broad support for public health activities to professionals in the medicolegal field. **Check out the COMEC website here.** ([The Collaborating Office of Medical Examiners and Coroners \(COMEC\) provides broad support for public health activities to professionals who conduct medicolegal death investigations \(MDIs\). COMEC was established this year at CDC in recognition of the important role of medicolegal death investigation for public health and CDC. COMEC aims to coordinate public health surveillance efforts among the MDI community, promote quality and consistency in MDI data, analyze and compile information about MDI structure, and facilitate information sharing. Check out their website: <https://www.cdc.gov/nchs/comec/>](#))

IACME Joined the Consortium of Forensic Science Organizations (CFSO)! The IACME announced they are the seventh forensic science organization to join the Consortium of Forensic Science Organizations (CFSO). The IACME will join forces with the Academy of Forensic Sciences (AAFS), the American Society of Crime Laboratory Directors (ASCLAD), the National Association of Medical Examiners (NAME), the American Board of Forensic Toxicology (ABFT), the International Association for Identification (IAI), and the Society of Forensic Toxicologists/American Board of Forensic Toxicology (SOFT). **Read more here!** (/resource/resmgr/newsletter/iacme_cfso_press_release_09..pdf)

Member Resource Site! The IACME's Advocacy Committee has been working to develop a comprehensive, central resource for medicolegal topics that can assist IACME members with their daily operations. A website has been created and is accessible for all members once they are logged into their account through the "Quick Links" navigation bar drop-down menu.

ARPA Funding! The IACME and Mortech hosted a webinar on **April 17, 2022** to discuss The American Rescue Plan funds (ARPA), how to calculate the amount of funding received, and how funds can be used in a medicolegal context. View the webinar [here](#)

(https://us02web.zoom.us/rec/share/f139WL9rDij92jnCOGnzpZXFg5LY3sN7YW1jrS1dHhfuspZLFYzwMo1vguDn7XSi.PJHlc7YDla95_1) the notes with slide deck [here](https://drive.google.com/file/d/141_ErV7-KfTws0ZPU7FVUDwZziDxU7IM/view?usp=sharing) (https://drive.google.com/file/d/141_ErV7-KfTws0ZPU7FVUDwZziDxU7IM/view?usp=sharing).

Free Training! The National Institute of Justice's Forensic Technology Center of Excellence partnered with the IACME to bring the medicolegal community free continuing education modules from the 2021 IACME Annual Training Symposium. Earn up to 2 hours of ABMDI continuing education credits.

Register to view the educational modules here (https://forensiccce.org/2021_iacme_symposium_education_modules/).

Accreditation! The IACME hosted an Accreditation Webinar in March 2022, with the recording available [here](#) (https://us02web.zoom.us/rec/share/Ua4ILGZGYWUnNHOn69G0Qsp4zWwwlAs_x3SAkvomeCcRnD-j3XTC26dnDcNnf9fA.pPMby2l2xPQABNDx).

The IACME and NAME's Joint Statement on COVID-19 Vaccine Prioritization for Medicolegal Professionals (/resource/resmgr/covid-19/joint_statement_of_iacme_and.pdf)

Read the IACME Position Statement on Medicolegal Investigators being Recognized as First Responders (/resource/resmgr/covid-19/iacme_position_statement_on_.pdf).

The Center for Disease Control published a **COVID-19 FAQ for Medicolegal Death Investigators** (<https://www.cdc.gov/coronavirus/2019-ncov/community/medicolegal-faq.html>), with updated information about the handling of confirmed or potential COVID-19 cases.

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ACCREDITATION

The IACME offers accreditation for offices of all sizes. This certification process provides coroner and medical examiner offices the opportunity to self assess and subsequently have auditors, trained by the association, to review

applicable standards.

The procedure allows coroner and medical examiner offices to ensure they are conducting business practices and procedures in compliance with international standards.

LATEST NEWS

[more \(/news/\)](#)

12/11/2022

CDC'S COLLABORATING OFFICE OF MEDICAL EXAMINERS AND CORONERS (/NEWS/625699/CDCS-COLLABORATING-OFFICE-OF-MEDICAL-EXAMINERS-AND-CORONERS.HTM)

10/18/2022

THE IACME'S OCTOBER 2022 NEWSLETTER IS AVAILABLE! (/NEWS/619623/THE-IACMES-OCTOBER-2022-NEWSLETTER-IS-AVAILABLE.HTM)

8/19/2022

MEMBER RESOURCE SITE (/NEWS/614591/MEMBER-RESOURCE-SITE.HTM)

8/4/2022

GRANT OPPORTUNITY! (/NEWS/613223/GRANT-OPPORTUNITY.HTM)

CALENDAR

[more \(/events/event_list.asp\)](#)

7/16/2023 » 7/20/2023

IACME 2023 TRAINING SYMPOSIUM (/EVENTS/EVENTDETAILS.ASPX?ID=1662667)

7/16/2023 » 7/20/2023

EXHIBITOR - IACME 2023 SYMPOSIUM (/EVENTS/EVENTDETAILS.ASPX?ID=1703050)

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